

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL  
ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: DAVID O'CONNELL (608-261-4490)  
TUESDAY, August 5, 2003  
9:00 A.M.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**FUNERAL DIRECTORS EXAMINING BOARD MEETING  
ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: PATRICIA HOEFT (608-266-5521)  
Tuesday, August 5, 2003  
9:30 a.m.**

1. CALL TO ORDER
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (5-13-03)
4. Administrative Report
  - a. Patricia Hoeft, Bureau Director
    - i. Board Roster
    - ii. Meeting Dates for 2003
    - iii. To-Do List
    - iv. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
5. Travel
  - a. International Conference of Funeral Service Examining Boards, April 23-25, 2004, St. Louis, Mo
  - b. International Conference of Funeral Service Examining Boards 2003 Conference Report-information only
6. Legislative Update
  - a. Review Status Requested Legislation 2003 – Chris Klein
  - b. Review Proposed Cremation legislation- LRB 1054 – Jacquelyn Rothstein
7. Legal Counsel – Jacquelyn Rothstein
  - a. Opinion re: Cemetery Involvement in Conducting Funeral Services
  - b. Memorial Centers and Proposed Draft Legislation from WFDA and FDA
  - c. Embalming in Places Other than a Licensed Funeral Home-Letter to DHFS
8. Credentialing – Judy Mender
  - a. Status update re: Funeral Director-In-Charge
  - b. Douglas Guthrie request for approval of online courses
  - c. Appearance: Todd Newcomer - request for reinstatement - 10 a.m.
9. Continuing Education Issues
  - a. Status report – Rick Unbehau, board member
10. Examination Issues
11. Board Member Activity
12. Practice Questions
13. New Business
14. Presentation of Proposed Stipulations by Division of Enforcement
  - a. Weston H. Anderson (Minneapolis)
  - b. Others That May be Submitted after Preparation of the Agenda
15. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
  - b. Case Closings and Case Status Report
  - c. Pending Applications, If Any
    - i. Todd Newcomer – request for reinstatement
    - ii. Martin Thomas

- d. Deliberation on Proposed Stipulations
  - i. Weston H. Anderson (Minneapolis)
  - ii. Others That May be Submitted after Preparation of the Agenda
- e. Deliberation on Proposed Administrative Warnings
  - i. Joseph A. Laudicina - 02 FDR 027
  - ii. Deliberations on proposed warnings received after the printing of the agenda
- 16. RECONVENE TO OPEN SESSION
- 17. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
- 18. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.